

**EVALUATION MATRIX
FOR
ACCOUNT ENROLLMENT ADMINISTRATOR SERVICES
RFP OPJ0101**

Evaluation Category	Maximum Points	SOLIX Parsippany, NJ	NRG SimplySmart Solutions Houston, TX
Cost Proposer with lowest cost to the City will be given maximum points, other given on a percentage ratio basis	25	22	25
Statement of the requirements Proposer must state succinctly its understanding of the RFP requirements and describe them in the SOW which includes a work plan, proposed activities, events, initial start up time, timeline, scope and tasks.	25	24	20
Competence and Knowledge Proposer must demonstrate the competence and knowledge to fulfill the requirements including organizational charts of personnel on project with functions and reporting relationships, describe prior experience in performing similar activities, describe process and procedures it intends to use to provide these services.	15	14	12
Qualifications Proposer must have a minimum of 10 years experience working on similar projects, processing mass quantities of applications, process mass quantities of mailing correspondence via regular mail and email, detailed resume describing the services performed, their qualifications and experiences.	10	10	9
Financial Capabilities Proposer shall describe the financial capability of the entity to complete the work required to sustain its operations. Acceptable evidence of financial capability includes a report from an auditing agency.	10	6	8
Local Business presence	10	2	2
References	5	5	5
TOTAL	100	83	81

NOTE: As per Section 252.049 of the local government code, contents of a proposal shall remain confidential until a contract is awarded or as directed by the Texas Attorney General's Office. Therefore, the matrix will include points awarded for price but exact pricing will not be disclosed.